THE WHOLE REVIEW ON ONE PAGE

Seven Seats Canvas

One page per proposal. Fill in the Frame first. Give each seat a main concern, what is unknown and a score from 1 (blocking) to 5 (strong). Then apply the rule.

1 FRAME

We propose to

for (who)

so that (result)

at a cost of (money, people, time)

by (date)

Decision owner

Decision needed by

Alternatives, including do nothing

What would change our mind

2 SIT

Seat	Main concern	Not yet known	Score
1 The User The person who must live with the result			1 2 3 4 5
2 The Operator The person who must deliver it and keep it running			1 2 3 4 5
3 The Treasurer The person who pays			1 2 3 4 5
4 The Sceptic The person who doubts			1 2 3 4 5
5 The Guardian The person accountable for rules, safety and reputation			1 2 3 4 5
6 The Neighbour The person affected who was not asked			1 2 3 4 5
7 The Successor The person who inherits it in five years			1 2 3 4 5

3 SETTLE

Lowest score

Average

The rule

Any seat at 1: Rework or Stop.
Otherwise, average 4.0 or more: Go.
Average 3.0 to 3.9: Go with conditions.
Average below 3.0: Rework.

Verdict

☐ Go ☐ Rework
☐ Go with conditions ☐ Stop

Conditions: what, who, by when

Decided by

Date

Review on

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